

## ARTICLE II GOVERNANCE OF THE DISTRICTS

**A. Adoption.** Each District member shall adopt the provisions of this Article which are mandatory in their entirety and must be incorporated as each District's governance.

**1. Amendments.** This Article can not be amended by a District. Amendments adopted by the Congress shall be automatically binding upon each District.

**B. Charter.** The District shall comply with the terms of its charter, the AAU Constitution, Bylaws, and National Policies.

**C. Name, Territory and Jurisdiction.** The District shall operate with the name and territory designated by Congress. Districts shall exercise jurisdiction over its territory for the purpose of conducting the business of the AAU.

**D. Objectives.** The objectives of the District is to foster the mission of the AAU, protect and promote the mutual interests of AAU members, provide administrative services to sports-oriented groups, and conduct sport programs in approved sports.

**E. Management.**

**1. Board of Managers.** The Board of Managers governs the District.

**a. Composition.** The members of the Board of Managers are:

1. Clubs.
2. Officers of the District.
3. Elected Sport Directors.
4. **At-Large.** Not more than five at-large members appointed by the Governor.

**b. Duties.** The management of the business affairs of the District is the sole responsibility of the Board of Managers. At the Bi-Annual Legislative meeting, the Board of Managers shall have the power and the duty to:

1. Elect the Officers of the District;
2. Elect the Review Committee;
3. Elect the Nominations and Elections Committee and approve procedures for District elections;
4. Review and approve the budget of the District;
5. Elect delegates to the Congress of the AAU;
6. Establish the dates of the Bi-Annual Legislative and special meetings of the District.

**c. Voting.**

1. Each club which has registered at least five (5) individual members during the current year, shall appoint one representative to serve on the Board of Managers. The representative shall be designated on the club membership application. The club may by written notice to the District Secretary withdraw its representative and substitute a new representative.
2. There shall be no voting by proxy.
3. Each member of the Board of Managers shall have one vote unless the District selects weighted voting as set out below.
  - a. The following system of weighted voting may be adopted by a District by a 2/3 vote at a District Bi-Annual Legislative Meeting.
  - b. Districts may assign weighted voting privileges to club representatives based on registered membership. One representative may cast all the votes to which the club is entitled.
    1. Each club shall receive one vote for the first five (5) members attached to the club. The club shall receive one additional vote for each additional fifteen (15) members attached.
4. A member of the Board of Managers is limited to voting for a maximum of two entities (i.e. Club Representative and in an individual capacity, such as a Committee Chair).

**2. Executive Committee.**

**a. Duties.** The Executive Committee has the power and duty to:

1. Act for the District and the Board of Managers during the interval between meetings of the Board of Managers subject to the approval of the Board.
2. Approve the date, time and location of the bi-annual District Sport Committee Meeting;
3. Approve the District Sport Committee operating rules.
4. Fill a vacancy occurring in an elected office. The appointment shall be effective until the next Board of Managers meeting where an election will be held to fill the balance of the unexpired term.
5. Schedule the time and location of the Board of Managers Bi-Annual Legislative Meeting.
6. Review accounts of the District Treasurer.
7. Receive and file District Sport Committee budgets.

**b. Composition.** The Executive Committee shall be comprised of the following members:

1. Elected Officers of the District;
2. The Director, or designee, of the District Sport Committee whose District Sport Committee has registered one percent (1%) or more of the total

membership of the District. (Membership numbers will be determined utilizing the year-end total as supplied by the AAU National Office for the previous year.) [Rev. 10/07]

3. The Chair of the Finance Committee.

**3. Officers.**

- a. **Titles.** The District officers are Governor, Lieutenant Governor, Registrar, Secretary, and Treasurer. The Board of Managers may approve the establishment of additional District Officers. No individual may hold more than one office at the same time.
- b. **Eligibility.** Only members of the Board of Managers are eligible to hold office.
- c. **Term of Office.** Each Officer shall serve a term of four years or until his successor is chosen.
- d. **Duties.** The duties of the Officers are:
  - 1. **Governor.** The Governor presides at all meetings, appoints Committees, calls special meetings, and performs any other duties that pertain to the office of Governor.
  - 2. **Lieutenant Governor.** The Lieutenant Governor has duties as assigned by the Governor.
  - 3. **Secretary.** The Secretary shall:
    - a. Keep the records of the District, including but not limited to the minutes of all District Board of Managers and Executive Committee meetings and copies of all District Sport Committee meetings and District Sport Committee Operating Rules.
    - b. Issue or approve issue of all District and District Sport Committee meeting notices. Forward a copy of District Board of Managers notices to the National Office.
    - c. Prepare meeting minutes for approval at all Board of Managers and District Executive Committee meetings. Forward a copy of all minutes to the National Office.
    - d. Prepare a report of activities for the District Board of Managers Bi-Annual Legislative meeting.

- e. Prepare and submit the District reports required by the Constitution and Bylaws.
  - f. Turn over all minutes and records to the succeeding Secretary upon end of term of office.
- 4. Treasurer.** The Treasurer shall be responsible for and oversee the following:
- a. Pay or authorize payment of the District membership (charter) fee to the National Office.
  - b. Receipt and deposit of all monies of the District into District accounts.
  - c. Payment of all bills approved by an authorized officer or by the Board of Managers provided they are within the authorized current budget of the District.
  - d. Execution of all checks, notes, draft together with dual signatures when required by District policy.
  - e. Preparation of the District's financial report (including budget) to the Board of Managers.
  - f. Meet requirements of the AAU Business Plan in filing required District and Sport Committee IRS 990 forms and have a copy of the form(s) available at the District's Bi-Annual Legislative Meeting.
  - g. Consult with the Finance Chair to prepare the District's budget.
  - h. Furnish to the Board of Managers or Finance Committee when requested all monies, accounts, books, papers, vouchers and records pertaining to the office for audit or other purposes. Turn over all records to the successor when elected.
  - i. The Treasurer is bonded (at the expense of the District) for an amount to be designated by the AAU Congress.
- 5. Registrar.** The Registrar shall:
- a. Receive, review and then approve or deny applications for membership.
  - b. Submit all funds received to the Treasurer.
- 6. Additional Officers.** The duties of additional officers as established by the Board of Managers shall be specified by the Board of Managers.

- e. **Removal.** An elected Officer may be removed by a two-thirds (2/3) vote of the Board of Managers at the Bi-Annual Legislative meeting, provided that the Notice of the meeting specifies that a motion to remove is on the agenda or on the order of the National Board of Review following the filing of a complaint and the Board's proceedings. [Rev. 10/07]
- f. **Vacancies.** In the event of the death, resignation, removal or incapacity of an officer, the District Executive Committee shall appoint an individual to serve in the position until the next Board of Managers meeting where an election will be held to fill the balance of the unexpired term.

**4. Meetings.** The meetings of the District are:

- a. **Bi-Annual Legislative Meeting.** The Bi-Annual Legislative meeting of the Board of Managers shall be held during the month of May or June in even years on a date selected by the Board of Managers two years in advance. If the Bi-Annual Legislative meeting minutes do not reflect the date of the next Bi-Annual Legislative meeting, the date shall be the first Saturday or Sunday in June. The Executive Committee shall select the time and location of the meeting. [Rev. 10/08]
- b. **Special.** The Board of Managers shall have special meetings upon the call of the Governor or upon the written request of at least one-third (1/3) of the Board of Managers.
- c. **Executive Committee.** The Executive Committee shall meet at least once a year and at other times as it may designate.
  - 1. The Executive Committee shall have designated meetings upon the call of the majority of the Officers or by written request of 1/3 of the Executive Committee. [Added 10/07]
- d. **Notices.**
  - 1. **Time.** Notice of the Bi-Annual Legislative or special meetings of the Board of Managers shall be given by the District Secretary, to all members. Notice for meetings of the District Executive Committee shall be not less than fifteen days or more than thirty (30) days.
  - 2. **Information.** The notice of a meeting shall contain the time, date, and site. For special meetings the purpose shall be given.
  - 3. **Address.** The Notice shall be sent to the address (postal or electronic) last given to the Secretary by each member entitled to Notice.

- e. **Quorum.** At all meetings of the Board of Managers, a quorum shall consist of representatives from at least five (5) member clubs. At all meetings of the Executive Committee, a quorum shall consist of twenty percent (20%) of its members.

## 5. Committees.

- a. **Required Committees.** Each District shall have the following Committees:

### 1. Finance Committee.

- a. **Duties.** The duties of the Finance Committee are to:
  - 1. Examine the accounts of the Treasurer, and report to the Executive Committee;
  - 2. Prepare the budget of the District and provide it to the Board of Managers for approval.
- b. **Composition.** The Governor appoints the members and the Chair.

### 2. Nominations and Elections Committee.

- a. **Duties:** The duties of the Nominations and Elections Committee are to conduct the election for District Officers, delegates to Congress, Review Committee and the Nominations and Elections Committee. The Committee shall follow the election procedures established by National Policy.
- b. **Composition.** The Board of Managers shall elect three (3) members to the Nominations and Elections Committee who shall serve a term of four (4) years. The Chair of the Committee shall be appointed by the Governor from among the elected members.

### 3. Review Committee

- a. **Composition.** The Board of Managers shall elect five (5) members to the Review Committee, who shall serve a term of four (4) years. The Chair of the Committee shall be appointed by the Governor from among the elected Committee members. No more than two (2) members may be from the same sport.
- b. **Duties.** The duties of the Review Committee are :
  - 1. Investigate and review complaints regarding violations of the AAU Code, and to conduct hearings in accordance with Article III and procedures established by National AAU Policy.

2. Upon the request of the applicant, review any decision of the Registrar to deny a membership application.
  3. The Committee may delegate in writing its authority to a Sport Director, or Sport Infractions Committee, subject to the right of parties to appeal to the Committee.
4. **District Sport Committees.** In each approved AAU sport in which the District has athletes actively participating, there may be a Committee to manage competition within the District.
- a. **Composition.** The District Sport Committee shall include the following :
    1. Each club member which registers at least five individual members in the sport shall have one representative on the District Sport Committee;
    2. District Sport Committee Officers and Chairmen of Committees as defined by that sport's operating rules. [Added 10/07]
    3. The Governor may appoint five (5) at-large members.
  - b. **Duties.** The duties of the District Sport Committee are to :
    1. In even years, hold a Bi-Annual meeting, the date, time and location of which shall be approved by the District Executive Committee. [Added 10/08]
    2. Adopt at the Bi-Annual Meeting, rules of operation of the Committee to be submitted to the Executive Committee for approval and which shall not conflict with the provisions of the AAU Constitution, Bylaws, National Policies or National Sport Committee rules.
    3. Determine whether to establish a Committee operating account and if\_so to comply with all relevant AAU procedures and policies.
    4. Conduct of the District championships.
    5. If the District Sport Committee is organized as an administrative club under the AAU, it shall annually file the Location of Assets Report with the District Office, and forward a copy to the National Office.
  - c. **District Sport Director.** In each sport committee in which five or more club members have designated the sport as its primary sport, the Director shall be elected by the Committee at its Bi-Annual Meeting. When there are fewer than five clubs registered to the Sport, the Sport Director may be appointed by the Governor with the approval of the National Sport Committee Chair. The District Sport Director takes office upon election or upon appointment.

1. **Term.** The term of office for an elected District Sport Director shall be four (4) years to run concurrently with the District Officers. The term of office for an appointed District Sport Director shall be one year or until such time as the Sport Committee meets the criteria to elect a Director.
  - a. **Vacancies.** A vacancy occurring in an elected District Sport Director position shall be filled in accordance with the Sport Committee operating rules. A vacancy occurring in an appointed District Sport Director position shall be filled by the Governor with the approval of the National Sport Committee Chair.
  
2. **Duties.** The Sport Committee Director shall :
  - a. Develop a budget for the Sport Committee to file with the District Executive Committee;
  - b. Perform the duties set forth in the Committee Rules of Operation.
  - c. Approve event sanctions in the sport.
  - d. Maintain the records of the District Sport Committee, including but not limited to the minutes of all meetings, the budget, location of assets report (if required), and the District Sport Committee operating rules. [Added 10/08]
  - e. Preside at Sport Committee meetings ;
  - f. Prepare, or have prepared, meeting minutes (which shall be approved at all District Sport Committee meetings). Forward a copy of all minutes to the National Office and District Secretary no later than 30 days following the District Sport Committee meeting. District Sport Directors who do not comply may be removed by the National Board of Review Chair. [Added 10/08]
  - g. File a copy of all records with the District Secretary and the AAU National Office Compliance Department no later than 30 days following District Sport Committee meetings. District Sport Directors who do not comply may be removed by the National Board of Review Chair. [Added 10/08]
  - h. At the conclusion of service as Sport Director all records shall be transferred to the successor to the position. [Added 10/08]
  
3. **Removal.** District Sport Directors may be removed as follows:
  - a. **By District Sport Committee.** An elected Sport Committee Director may be removed by a two-thirds (2/3) vote of the Sport Committee at the Bi-Annual meeting provided that the

Notice of the meeting specifies that a motion to remove is on the agenda. [Rev. 10/07]

- b. **By National Sport Chair.** Each National Sport Chair shall annually review the number of events held in their sport. If the number of sanctioned events, excluding practice sanctions, are below five (5), the National Sport Chair may remove the District Director. If the District Governor does not agree with the removal, the President shall appoint an arbiter who will make the final decision. [Rev. 10/07]
- c. **By National Board of Review.** An elected Sport Director may be removed by order of the National Board of Review following the filing of a complaint and the Board's proceedings. [Added 10/07]

**d. Meetings.**

- 1. **Notice.** Notice of Bi-Annual Meeting of the District Sport Committee will be given by the District Secretary, to all clubs eligible to vote as of thirty (30) days prior to the scheduled Bi-Annual Meeting.
- 2. **Quorum.** Five (5) member clubs with voting eligibility must be present to constitute a quorum of the Bi-Annual Sport Committee meeting.

**5. Special Committees.** The Governor may appoint other committees in the best interest of the District, or as directed by the Board of Mangers.

**b. Voting.** Each member of a Committee shall have one vote unless the operating rules of the Committee provide for weighted voting procedure. There shall be no voting by proxy.

**6. District Championships.**

- a. District Championships shall be conducted in accordance with National Sport Committee rules.
- b. District Championship participation shall be open to any member athlete or club who fulfills the entry requirements. The District Sport Committee may not establish special eligibility criteria beyond the rules and regulations established by the National Sport Committee.

**F. Dissolution.**

- 1. District.** Upon dissolution of a District member, the net assets will not inure to the benefit of any private shareholder, individual or corporation, but will be distributed to the Amateur Athletic Union of the United States, Inc. If the Amateur Athletic Union of the United States, Inc. is not then in existence, the assets of the District shall be distributed to another organization operated exclusively for exempt purposes as described under IRS Code Section 501(c) or corresponding sections as may from time to time be in force.
- 2. District Sports Committee.** Upon the dissolution of any District Sport Committee, the net assets of the committee shall be transferred to the District.