

Hosting an AAU Event

Review the AAU Sport Handbooks -Review the AAU Sport Handbooks for guidelines and rules. A current copy of the Handbooks can be downloaded from the webpage at www.aausports.org by using the sport menu located at the top of the homepage and selecting your sport.

Contact the AAU Sports Manager or AAU National Chair - Please visit www.aausports.org for a detailed listing of AAU Sports Managers and AAU Sport National Chairs.

You can also contact the AAU National Headquarters at (407) 934-7200 for further information.

Purchase your AAU Individual Non-Athlete membership-All Athletes and Non-Athletes (coaches, volunteers, officials) must be individual members of the AAU. Background screens are conducted for all adult members of the AAU. You must have an active Non Athlete or Adult Athlete Membership to purchase a club membership. Applied status or pending memberships are not acceptable.



AAU Club Membership -Register on-line at www.aausports.org and click on JOIN AAU.

Club Membership is necessary to apply to license an AAU Event. Other benefits of joining as a club include receiving AAU mailings, event notifications, membership certificate, voting rights in AAU elections and club practice insurance.

Individual Athlete/Coach Membership - To participate in an AAU Licensed event, each athlete and coach must be members of the AAU. AAU membership is \$14 per youth athlete, \$16 per non-athlete (coach), \$16 per adult athlete and \$35 per international adult athlete. As a member of the AAU, you can participate in any of the 30+ sports offered by the AAU.

The membership year is from September 1st through August 31st. Membership must be renewed each year to be valid.

AAU membership provides each member with sports accident insurance for all properly licensed AAU events and supervised practices. Please refer to the current insurance brochure on our web site.

AAU License Application Form -A license is written approval by the AAU to authorize registered athletes to participate in a specific competition or exhibition. No event is an official AAU event unless the host has obtained an AAU license prior to the start of the event. Instructions for completing and submitting a license application and fees are located on our homepage www.aausports.org. All participants in AAU Licensed events must be individual members of the AAU.





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The AAU brand and benefits are the perfect tools for event directors to use to ensure a successful event. Planning and advertising are the keys to your events' success. Plan ahead; submit your license application in a timely manner to enable participants to schedule and make travel plans to attend.

To Submit a Licensed Event Application

After obtaining a club level 2 or 3 and an individual non-athlete membership for the contact listed on the club, go to <u>www.aausports.org</u>. On the right you will find a box with yellow lettering; click on Licensed Event Application. You may choose a logo or provide your own. Choose a flyer template or upload your own flyer. All approved licensed events are posted on our find an event site where more than 10 million viewers have access to your event information.

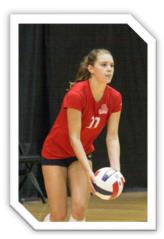
Order AAU Medals and Awards

As a benefit of licensing your tournament through the AAU, you can order AAU medals and ribbons. To order awards, you must submit to the AAU National Headquarters: (1) Awards Application (2) Tournament Flyer (3) Signed Copy of the Approved Licensed Event (4) Appropriate Fees.

Championship Medals are available for District and Regional championships (includes 1 gold, 1 silver and 1 bronze medal). **Sports for All Medals** are available for invitational, league, open, or preliminary events. Ribbons are available for first through eighth place, plus merit. The price for **ribbons** is twenty-five (25) cents each. Orders must be received at the AAU National Headquarters at least 15 days prior to the event. Orders received less than 15 days prior to the event will be assessed a late fee. A shipping and handling fee of 10% of the total will be charged to each order less than \$1000. Orders \$1000 or more will be charged 5%. In addition, if the order requires next day shipping or 2-day shipping, you must pay the shipping cost via credit card. For complete information on AAU Awards, please refer to the *Awards Application Form.*

Claim Forms

In case of any incidents during your event, make sure you have copies of the AAU Claim Forms at the tournament. These forms should be completed and submitted to the address on the instruction page immediately after an incident. This holds true whether the person involved is a participant or spectator, or whether or not you feel the incident will result in a claim. Please follow all the directions on the form. Claim forms are available at www.aausports.org









Hosting Events

Getting Started

Opportunities are available to start your own AAU Pickleball tournament or league.

Types of events include:

- Local Tournaments
- Leagues and Clinics
- District Championships
- Inter-District Tournaments/Leagues
- Spotlight Grand Prix Tournaments
- Super Regionals

As a tournament host, you can decide what age divisions, format and date will best suit your area. AAU offers flexibility in hosting events and the program can be tailored to fit the needs of the local community.

AAU Membership & Licensed Events

Applications for Membership, Insurance Certificates, Licensed Event Applications, Medals and more can be found online at www.aaupickleball.org.

To license an AAU event, the host club or organization must be a Level 2 (\$60) or Level 3 (\$300) AAU Club. Youth license fees are \$50 per day or \$350 for leagues or tournament series. All participants must also be AAU members.

Visit www.aaupickleball.org for complete details.