



## **\*\*\*ONLINE REGISTRATION INSTRUCTIONS\*\*\***

### **ONLINE REGISTRATION – [CLICK HERE](#)**

The 2017 AAU Wrestling Scholastic Duals will be using an online registration system ONLY! This system is extremely easy to use. Below are some instructions and helpful hints on how to register your team:

1. To register your team(s), please visit [www.aauwrestling.net](http://www.aauwrestling.net) and click on the **ONLINE REGISTRATION** icon under the Scholastic Duals event information.
2. **Step 1:** Log In/Register (Create an Account) – **The person registering the team must create a username and password. This is not your AAU membership or club number.** A confirmation email will be sent to confirm your information and activate your account. Once your account is activated you can begin to register your team. If you had an account in 2016, you can log in with that username/password to update the team(s) for the 2017 event.
3. **Step 2:** Enter Team Information – Add your team information. You can use the same username and password for each team. Community Division 2 size teams that would like to compete in Division 1 must declare your division here.
4. **Step 3:** Enter Athletes to Roster – Not to exceed seventeen (17) athletes. 14 weight classes and 3 alternates make up the roster. **IMPORTANT:** You MUST have each Athlete's 2017 AAU Athlete Membership card prior to entering your athletes!
  - a. **Extra Alternates** may be added at this time (\$50 per athlete). These athletes cannot be substituted into your lineup at any time! They are designated on the roster as EXT.
  - b. When entering your athletes you will need the following information:

i. AAU Membership ID	v. Weight Class	xi. SAT/ACT Score
ii. Zip Code	vi. Certified Weight	xii. High School Coaches Name
iii. Contact Phone Number	vii. Email Address	xiii. Wrestling/Personal Achievements
iv. T-shirt Size	viii. High School	
	ix. Current Year in School	
	x. GPA	
5. **Step 4:** Enter Head Coach, Assistant Coach, Alternate Coach and Table Worker – Maximum of four [4] non-athletes [Head Coach, Assistant Coach, Alternate Coach and Table Worker] per team. **IMPORTANT:** You MUST have a 2017 AAU Non-Athlete Membership prior to entering your coaches and table workers.
6. **Step 5:** Complete Remaining Forms – It is **MANDATORY** to upload a **weight certification sheet** for each athlete. A copy of the school's weight certification sheet must be provided to be eligible to compete. If a 7<sup>th</sup> or 8<sup>th</sup> grader is to be used in competition, the Principal or AD must also indicate on school stationery that their state allows those younger grades to compete at the high school varsity level.
7. **Step 6:** Hotel & Contact Info. – To ensure the safety of our participants, please enter the contact information for the Onsite Team Coordinator during the event as well as the hotel information for your team.
8. **Step 7:** Check Out – This is where you pay your tournament entry fee. You can pay for the tournament with a credit card or debit card (VISA, MasterCard, Discover, or American Express). Once this process is completed, you will receive an email confirmation verifying your payment. We recommend printing and saving this email for your own records.

**Verify your team is registered in your desired division.**

**THERE WILL BE NO DIVISION CHANGES AT THE ON-SITE REGISTRATION/WEIGH-INS**

If you experience any problems or have questions about your Online Registration, please contact:

[cfox@ausports.org](mailto:cfox@ausports.org)

407-828-3262

[cfox@ausports.org](http://cfox@ausports.org)