



2026 AAU Track & Field REGIONAL QUALIFIER BID APPLICATION

SECTION 1 – BIDDING ORGANIZATION

A. Organization

Name:

2026 AAU Club Membership Number:

Address:

City: State: Zip:

Telephone Number:

E-Mail Address:

B. Event Coordinator Information

Name:

2026 AAU Non-Athlete Membership Number:

Address: (if different from above)

City: State: Zip:

Home Telephone Number: Mobile Number:

E-Mail Address:



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SECTION 2 – FACILITY INFORMATION

A. Facility

Name:

Address:

City: State: Zip:

B. Facility Coordinator Information

Name:

Address: (if different from above)

City: State: Zip:

Business Telephone Number: Mobile Number:

E-Mail Address:

C. An executed facility usage agreement or letter from the facility indicating that a contract will be executive upon awarding of the bid.

D. Date of the Meet: -

The AAU Regional Qualifier must be completed by July 5, 2026.

SECTION 3 - BID FEE

A. Application must be accompanied by an **\$850.00 bid fee**. Bid applications will not be accepted/considered without the required bid fee.

B. Payment of the bid fee may be paid online by credit card (MasterCard, VISA, AMEX or Discover).



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C. Bid fees will be reimbursed to organizations that are not awarded a bid.
Bid fee must be received by December 1, 2025.

SECTION 4 – MEET DIRECTOR AGREEMENT

Regional Meet Director Bid Qualification:

Name:

Upon acceptance applicant agrees to the following:

- **Contest all events.**
- Post results at www.aautrackandfield.org.
- Provide safe competition conditions per Region Guidelines.
- **Complete and submit meet results within 4-hours of completion of competition.**

E-Signed Applicant

By e-signing this form, I confirm that I understand these requirements and agree to comply.

SECTION 5 – MEET MANAGEMENT REQUIREMENTS

To insure the quality and consistency of the AAU Regional Qualifiers, the following guidelines must be adhered to. Failure to comply with these guidelines will be considered a breach of the agreement between the AAU Track & Field Committee and the bidder and could result in sanctions up to and including the right to host the aforementioned qualifier and/or forfeiture of entry fees.

NON-COMPLIANCE:

IF ALL EVENTS ARE NOT CONTESTED OR THE FINAL HY-TEK DATABASE IS NOT SENT TO THE AAU NATIONAL OFFICE AND OLYMPIC GAMES HY-TEK TEAM WITHIN 4 HOURS FOLLOWING THE CONCLUSION OF THE REGIONAL QUALIFIER, PER THE BID PACKET AGREEMENT, \$250.00 PER INFRACTION WILL BE DEDUCTED FROM THE MEET ENTRY FEES AND THE HOST WILL LOSE THE RIGHT TO APPLY FOR A REGIONAL BID FOR THE PERIOD OF ONE YEAR.

A. Host shall compile event information into a “meet information packet” to include date, location, tentative schedule of events, housing/accommodations, facility information, spectator admission fees, maps, etc.



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B. Host must comply with the following:

1. **The host must contest every event at one venue.**
2. The host shall not transport athletes to another location to contest any event.
3. The host shall contact the Regional Committee in the event of inclement weather or facility conditions prior making event changes.
4. The host shall assure that facility has functional backup Pole Vault and High Jump bars.

C. Host shall use the Athletic.NET registration program as designated by the AAU.

D. Any and all event flyers/promotions are to be sent through the AAU National Office for approval and distribution.

E. Awards for 1st-3rd place finishers in each contested event, including all competing relay team members, shall be AAU Super Regional medals. Awards for 4th-8th place finishers are at the discretion of meet management. If awarding ribbons for 4th-8th places, the ribbons must be AAU ribbons. All medals and ribbons must be purchased from the AAU.



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F. Host must use the Hy-Tek meet management database template provided by the AAU National Office.

G. Host shall use fully automatic timing. The name of the timing company must be provided.

Name of timing company:

H. Host is responsible to provide and assign adequate officials to work the AAU Regional Qualifier. The use of USATF certified officials is preferred.

I. Host shall specify and attach a plan for officials.

J. Security and medical personnel must be available in case of emergency.

K. Host shall specify and attach a security/medical plan.

L. Host shall forward a copy of the final Hy-Tek database backup to the AAU National Office and Olympic Games Hy-Tek Team within 4 hours following the conclusion of the Regional Qualifier.

M. Host shall use the official AAU merchandise vendor.

N. Host shall use Marathon Printing, the official AAU bib number sponsor.

O. Host must provide an executed facility agreement.

P. Stadium Guideline Requirements:

The number of athletes you expect at the AAU Regional Qualifier Meet will determine the minimum requirements as outlined here.

1-600 Athletes	601 or More Athletes
Minimum 8 lane track	Minimum 8 lane track
1-2 horizontal jumping pits	2 or more horizontal jumping pit
1-2 high jump pits	2 or more high jump pits
1-2 shot put rings	2 or more shot put rings
1 pole vault pit that meets NFHS guidelines	1 pole vault pit that meets NFHS guidelines
Seating capacity of at least 1,000	Seating capacity of at least 2,000
Proper restroom facilities	Proper restroom facilities
1 discus ring located outside stadium	1 discus ring located outside stadium
1 javelin area located outside stadium	1 javelin area located outside stadium
Proper warm up area	Proper warm up area

IMPORTANT: *Throwing sector lines must not intersect. The Steeplechase must be contested.*



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Q. The host **MUST** provide the following during the competition:

- A minimum 10x10 tent at each field event venue.
- A minimum 20x20 tent at clerking area.
- A minimum of 5 gallons of water and/or sports drink, ice and cups must be provided and continuously replenished at the following areas within the track:
 - each field event.
 - clerking area.
 - finish line.

SECTION 6 - AAU SHALL PROVIDE TO THE HOST

A. The event license with AAU.

B. Hy-Tek Meet Management electronic set-up disc.

C. The addresses to which results shall be sent, to include the AAU National Office and the AAU Junior Olympic Games Hy-Tek Team.

D. AAU E-blast system for event promotions.

SECTION 7 – SPONSORSHIP

A. Host/Bidder shall identify the event as the AAU Regional Qualifier in all communication.

B. The AAU of the U.S., Inc. has the right of approval of solicitation by the host of any and all potential and actual sponsors, underwriters, supporters, local suppliers and local patrons.

C. No event sponsorship may conflict with a national sponsor of the AAU of the U.S., Inc. without the express written consent of the AAU, Inc.

D. Host/Bidder shall be allowed to refer to any local sponsor(s) as the “official” sponsor(s), Supplier(s) or supporter(s) of the event.

E. Host/Bidder shall include in this bid document, a listing of all potential sponsor(s) (**Merchandise Vendor, Marathon Printing & Flotrak**) intended to be contacted or solicited for potential involvement in the AAU Regional Qualifier. The AAU of the U.S., Inc. reserves the right to accept or reject any proposed sponsors.

F. Host/Bidder shall not represent in any oral or written form or in any communication medium that any product(s), service(s) or contribution(s) have been “endorsed”, “selected”, “approved” or “designated” as “official” without written approval from the AAU of the U.S., Inc.

G. If Flotrak cannot stream the meet because of a lack of clear line of site and tent placement the meet host will be charged a financial penalty of \$250.00.



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SECTION 8 – GENERAL INFORMATION

A. Bid application schedule is as follows:

- Bid award will be announced on January 1, 2026.
- Online entry setup and open at Athletic.NET by April 1, 2026.
- Meet information shall be available at <http://aautrackandfield.org>.
- All Regional Qualifiers must be completed by July 5, 2026.

B. Payment of the bid fee may be paid online by credit card (MasterCard, VISA, AMEX and Discover).

C. Application submissions using anything other than this form will not be accepted.

The bidder understands and agrees that the AAU Regional Qualifier is contested under the auspices and authority of the AAU and as such, the AAU Track & Field Executive Committee has the right to award the bid and assure the compliance of all aspects of the event. If the bid is awarded to submitting bid entity, the bidder further agrees to comply with all requirements set forth herein.

Certifies that I am duly authorized to sign, execute and submit this bid application on behalf of , the Host Organization.

E-Signed Applicant:

Title: **Date:**